



MEMORANDUM

TO: Mayor Asa Wilson and Members of the Board of Aldermen

FROM: City Clerk Ruth Baker

DATE: July 10, 2006

SUBJECT: Work Session of Saturday, July 8, 2006

Please allow this memo to serve as a brief summary of the Work Session held on Saturday morning, July 8, 2006 at 7:30 a.m.

Those present were: Alderman Clement, Alderman Steinbrenner, Alderman Tullock, Alderman Ottenad, Alderman Wandishin, Alderman Diehl, Mayor Wilson, and City Administrator/City Engineer Ed Blattner.

A new alderman orientation was held. The draft handbook was discussed, and the suggestion was made to put the Elected Officials Handbook on the website with a password for aldermanic access. A discussion was also held about the possibility of having an assigned mentor program whereby new aldermen would be assisted by experienced aldermen.

A discussion was held regarding streamlining of meetings.

Executive Sessions were discussed. A suggestion was made that a resolution be drafted for Board consideration in regard to Executive Sessions.

City Administrator Ed Blattner gave an update on the Seven Oaks Project and discussed the pond dam failure study.

City Administrator Ed Blattner gave an overview of Capital Improvement Projects. Projects discussed were concrete street replacement, the LaBonne Parkway asphalt overlay project, the Public Works Garage shelter building, concrete sidewalks, the new gas tank installation, sewer lateral upgrades, other bridge projects, the

Sulphur Springs Court project, LaBonne Parkway curbs, a new chair lift for City Hall, and Public Works equipment for 2007.

The property tax rate for the City of Manchester was discussed. A suggestion was made to check with other cities to learn what they are doing in regard to tax rates.

A suggestion was made to have a set of guidelines for developers.

The meeting adjourned at 10:00 a.m.

Respectfully submitted,

Ruth E. Baker, City Clerk